


## DECISIONS DELEGATED TO OFFICERS


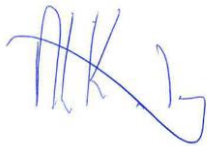
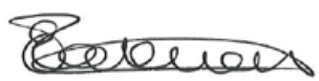
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| <b>Decision title:</b>         | Pre-construction Services Agreement (PCSA) with Oxford Direct Services (ODS) for the youth hub at the Leys Pools & Leisure Centre  |
| <b>Decision date:</b>          | 8 May 2024   |
| <b>Source of delegation:</b>   | <p>Cabinet, <a href="#">on 13 September 2023</a>, resolved to:</p> <ol style="list-style-type: none"> <li>1. Grant project approval to create a Youth Hub at Leys Pools and Leisure Centre;</li> <li>2. Recommend to Council the addition of £1,120,199 into the capital programme together with £223,907 in the revenue budget for delivery of the project; and</li> <li>3. Delegate authority to the Executive Director (Communities and People) in consultation with the Head of Financial Services / Section 151 Officer, the Head of Law and Governance / Monitoring Officer and the Cabinet Member for Leisure and Parks to award the construction contract to Oxford Direct Services Ltd subject to it being within budget and value for money.</li> </ol> <p>Council, <a href="#">on 2 October 2023</a>, resolved to:</p> <ol style="list-style-type: none"> <li>1. Approve the addition of £1,120,199 into the capital programme together with £223,907 in the revenue budget for delivery of the project.</li> </ol> <p>The decision to enter into the Pre-Construction Services Agreement falls under the authority granted to enter into the construction contract (resolution 3 above).</p> |
| <b>What decision was made?</b> | <p>To enter into a Pre-construction Services Agreement (PCSA) with Oxford Direct Services (ODS) to undertake works necessary to be in a position to enter into a construction contract to create a youth hub based in the Leys Pools &amp; Leisure Centre.</p> <p>This will include progressing the design up to RIBA Stage 4 and providing cost advice for the purposes of developing the design through to contract award.</p> <p>The PCSA has a value of £78,048.56 and will be funded by the Youth Investment Fund.</p>  |

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|---------------------------------------|---|
| <b>Purpose:</b>                       | The decision enables work to progress on the design and cost for the delivery of the Youth Hub. The PCSA covers work necessary in advance of entering into a construction contract.   |
| <b>Reasons:</b>                       | This work is necessary to enable work to progress the creation of the Youth Investment Funded Youth Hub at the Leys Leisure Centre. By having a PCSA it enables work to take place prior to entering into the construction contract to ensure the deliverability of the scheme. |
| <b>Decision made by:</b>              | Tom Bridgman, Executive Director (Development).   |
| <b>Other options considered:</b>      | Not to enter into a PCSA. This option was rejected as ensuring deliverability, buildability and cost certainty of the scheme is required in advance of entering into a construction contract.   |
| <b>Documents considered:</b>          | None  |
| <b>Key or Not Key:</b>                | Not Key   |
| <b>Wards significantly affected:</b>  | None  |
| <b>Declared conflict of interest:</b> | None known  |
| <b>This form was completed by:</b>    | Rebecca Dedman  |
| <b>Name &amp; title:</b>              | Principal Regeneration Officer  |
| <b>Date:</b>                          | 01/05/2024  |

### Approval checklist

| <b>Approver</b>       | <b>Name and job title</b>  | <b>Date</b> |
|-----------------------|--|-------------|
| <b>Decision maker</b> | <br>Tom Bridgman, Executive Director<br>(Development) | 8 May 2024  |

## Consultee checklist

| <b>Consultees</b>                     | <b>Name and job title</b>   | <b>Date</b>  |
|---------------------------------------|---|--------------|
| <b>Senior officer</b>                 | <br>Hagan Lewisman, Active Communities<br>Manager (Community Services) | 5 April 2024 |
| <b>Head of Financial Services</b>     | <br>Nigel Kennedy, Head of Financial<br>Services                       | 8 May 2024   |
| <b>Head of Law and<br/>Governance</b> | <br>Emma – Louise Jackman,<br>Head of Law and Governance               | 8 May /2024  |
| <b>Cabinet Member</b>                 | Councillor Chewe Munkonge, Cabinet<br>Member for Leisure and Parks  | 1 May 2024   |